

North Kent Community Enrichment Meeting
9/14/2020 via Zoom

In Attendance:

Jamie Gunderson
Darla Falcon
Kevin Green
Ken Simon
Mark Tabors
Alyssa Ladd
April Cunningham

1. Meeting called to order at 6:04.

2. Roll Call.

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3. Approval of Addenda.

Addition of discussion items.

Section 4. Information discussion
Section G. Financial Report
Section H. Solon Township position
Section I. By Laws

Motion by Ken. Second by Mark. No oppose

4. Consent Agenda

Approval of August 202 Agenda.

Motion by Ken. Seconded by Mark. No oppose

5. Information and Discussion Items

a. Virtual Run. Jamie has not received a lot of feedback or interest and will decide whether to continue with it or not in the next couple of weeks. Kevin suggests sending it out to the coaches of Rockford, Sparta and Cedar Springs schools

b. Fall Events: Tae Kwon Do, Kettleball are happening in small indoor groups. A free to try Zumba class happening in the parking lot of Algoma Township offices.

c. A very limited schedule will remain until the schools reopen. Kevin discussed the difficulty of opening the township offices. Ken explained the schools are following the road map from the state and waiting for phase 5 in order to allow nonstudent and faculty back into the schools.

d. Winter events: Jamie trying to find “partners” such as Cannonsburg Ski Club to join up with. April suggests Frisbee golf at the Courtland offices. Mark gives kudos to Jamie for the job she is doing during this unrepresented time.

e. Item C: Pickle Ball courts. Discussion of turning some of the school’s tennis courts into pickle ball courts. Scott said the ones by the admin building would be best. Jamie talked with Greenville about their courts. The cost was over \$50k. Point brought up that if the admin building is sold, the courts would go with it and do we want to spend money on improving something that may get sold in the future. Jamie will move forward with getting a quote just to see what it would be for the admin building courts and into a possible grant application to pay for them.

e. Item E. Audit letter. Page 5 is the revenue and expense. Page 9 is the balance. The beginning 2020 balance was \$2100 the ending was \$10,000. A page has been turned and we are heading in the right direction. There were 2 minor write ups. There is a need for 2 approvals on journal entries and on all payroll submissions there needs to be the signature of an employee and the director. Ken gives credit to Darla and Jamie.

f. item F. The MML dividend letter returned \$191.00

g. Financial Report. Discussion by Kevin that the financial report needs to become a standing agenda item in order to review monthly. Upon review the RecPro software used for registration seemed like a very large figure at \$4050. Jamie called RecPro, and they are issuing a \$1200 credit for authorization of users that was not needed and will look at additional discounts. The insurance premium was a little higher than was budgeted for. The budget was based on last year’s premium. Darla will contact Diane Jones to discuss. The balance sheet was broken down and currently there is \$24,000 in assets. Kevin requested checking the balance every month moving forward and finding out if we have the funds to make it through the end of the year. Darla will forward a worst-case scenario budget moving forward.

h. Solon township rep and President Ashley has put her house on the market and is planning on moving to Nelson township. Mark very graciously volunteered to give up his voting position but would like to stay involved in the Daddy/Daughter dance. Decision was made to keep things the way they are until Ashley moves, but Jamie will start looking to find someone from Solon immediately.

i. Bylaws. Kevin requested that Jamie follow up on the bylaw approvals and make sure each township has signed and approved the latest copy. Darla will review the most recent signatures submitted in the book.

6. Action Items

a. Confirmation of next meeting on October 5, 2020. Jamie to investigate that we are posting properly for the open meetings act.

7. Meeting adjourned 6:59

